

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	08/25/14	Open	Action	08/08/14

Subject: Third Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator

## ISSUE

Whether or not to approve the Third Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator.

## RECOMMENDED ACTION

Adopt Resolution No. 14-08-\_\_\_\_\_, Approving the Third Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator.

## FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	50,000
Budget Source:	Operating	Next FY:	\$	
Funding Source:	Local	Annualized:	\$	
Cost Cntr/GL Acct(s) or Capital Project #:	GL 510025 CC 36	Total Amount:	\$	50,000
Total Contract:	\$ 200,000			

## DISCUSSION

On February 11, 2013, the Board approved Resolution No. 13-02-0016, the Second Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator in the amount of \$50,000. The total funding for Mr. Sakauye's contract is about to be exhausted and RT is still in need of his services.

Due to Mr. Sakauye's in-dept knowledge of security administration, RT contracted with Mr. Sakauye after his retirement from the Sacramento Police Department in October 2010. Mr. Sakauye currently works under the direct supervision of RT's Chief Operating Officer on the following assignments:

- Coordinating possible state legislation in regards to 640 Penal Code violations and an administrative process.
- Overseeing the administration of RT's System Security Program Plan including the performance of specific security tasks as well as monitoring and providing support for the system security activities and training throughout RT.
- Serving as the head of the Security Committee and the liaison between the Security Committee and RT.

Approved:

Presented:

Final 8/18/14

General Manager/CEO

Chief Operating Officer

J:\Board Meeting Documents\2014\14 August 25, 2014\2014-08-25 3rd Amendment to MSakauye PSC.doc

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- Advising RT on confidential internal investigations pertaining to alleged criminal conduct by RT employees.
- Researching and identifying applicable grant funding opportunities and working with RT's Chief Operating Officer and RT's Finance Division in applying for funding for RT's security projects, equipment, drills and exercises.
- Recommending work schedules and assignments and implementing the schedules upon approval by RT.
- Monitoring job performance and providing feedback and recommendations to RT regarding job performance of RT Police Services personnel.
- Serving as the primary point of contact and communication for private security and law enforcement contractors.
- Serving as RT's representative in communications with law enforcement and the District Attorney/Community Prosecutor to ensure that RT related crimes are properly investigated and prosecuted fully and expeditiously.
- Overseeing the FY2011-2012 Proposition 1B Transit Security Grant Program for the Light Rail Facility Security Hardening.
- Serving as lead for the security peer review.

Mr. Sakauye's current projects are not yet complete, but the funding for his contract is about to be exhausted. As such, RT staff would like to amend Mr. Sakauye's contract to add funding.

Staff is requesting the approval of the Third Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator, wherein the total consideration is increased by \$50,000 from \$150,000 to \$200,000.

RESOLUTION NO. 14-08-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 25, 2014

**APPROVING THE THIRD AMENDMENT TO THE PERSONAL SERVICES  
CONTRACT FOR TEMPORARY EMPLOYMENT WITH MARK SAKAUYE  
AS THE SECURITY ADMINISTRATOR**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Third Amendment to the Agreement between the Sacramento Regional Transit District, therein referred to as "RT," and Mark Sakauye, therein referred to as "Contractor," whereby the total consideration is increased by \$50,000 from \$150,000 to \$200,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Third Amendment.

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PHILLIP R. SERNA, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary